



July 6, 2008

Dear Parents,

Thank you for choosing our Weekday Education Program here at First Baptist Church. We are very excited that you have chosen to entrust your child to our weekday program! It is our goal to provide a safe, quality, developmentally appropriate program for your child.

Our parent handbook has been prepared to help you become familiar with our program and policies. It includes our operating policies and information that will help you understand the **shared responsibilities that we have between home and school**. New changes are highlighted in **red** for your convenience. Our success in providing a quality program depends a great deal on your support and involvement. We appreciate the opportunity to share your child with you and we are committed to providing a program to enhance his/her growth spiritually and developmentally.

For your convenience and to help with planning for your family, a **nine month school calendar** is also on the website. This calendar outlines all of our program's scheduled holidays, as well as the special events and activities which have been planned throughout the year. Please refer often to this calendar, so that you will be aware of important dates and events. Check regularly for updates as needed.

For your assistance an assistant director is in each building. Deanne Roddy is in E-1 for your assistance with any matters and Carolyn Holubec is in E-III for the same. Deborah Henderson will assist you in E-III with any financial matters that may arise. This year we have a notary in each building for your convenience and that will be Deanne and Deborah, please see them for any notary needs.

You are always welcome at **First Baptist Church Children's Weekday Education Center!** We are open and receptive to your questions, comments and suggestions at any time. Please feel free to talk with our staff regarding any matter related to your child's school experience. If I can be of help in any way during the school year, please do not hesitate to call me or come to visit me in my office in Education Bldg. III.

Blessings,

Paula Miller, Director
Weekday Education Center